



- : GOVERNMENT OF ASSAM : -
OFFICE OF THE PRINCIPAL CUM CHIEF SUPERINTENDENT
DHUBRI MEDICAL COLLEGE & HOSPITAL, DHUBRI, ASSAM, PIN - 783325
eMail : dhubrimch@gmail.com

No. DMCH/2024/7187

Dated: 26/11/2024

NOTICE INVITING TENDER

Sealed tenders are invited on behalf of Blood Centre, Dhubri Medical College & Hospital from the intending contractors/suppliers/firms for the **Supply of items for Donors Refreshment for Blood Centre, Dhubri Medical College & Hospital on Annual Rate Contract Basis** with an estimated amount of INR Rs.1,85,000/-.

An amount of INR **Rs.3500/-** is to be submitted as EMD/Bid security. The Tender document can be seen/obtained from the website - <https://dhubrimedicalcollege.in/>

- The last date of submission of tender document is **13/12/2024**
- The bid will be opened on **17/12/2024** in the address- O/O. Principal cum Chief Superintendent, Administrative Block, Dhubri Medical College & Hospital
- The Tender Inviting Authority reserves the right to accept or reject any bid/tender and to cancel/annul the bidding process and reject all bids at any time prior to contract award.

Sd/-

Principal cum Chief Superintendent
Dhubri Medical College & Hospital
Dhubri (Assam)

Memo No. DMCH/2024/7188-95

Dated: 26/11/2024

1. The ADC (Health), Dhubri
2. The Treasury Officer, Dhubri
3. The DIO, NIC, Dhubri to upload the same in district portal.
4. The DIPRO, Dhubri with a request to publish the same in newspapers i.e. The Assam Tribune, The Sentinel, Asomiya Pratidin, etc.
5. E-copy to WhatsApp group of Tender & Purchase Committee.
6. E-copy to Website, Dhubri Medical College & Hospital.
7. Notice Board
8. Office File

Sd/-

Principal cum Chief Superintendent
Dhubri Medical College & Hospital
Dhubri (Assam)



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DHUBRI MEDICAL COLLEGE & HOSPITAL, DHUBRI, ASSAM, PIN - 783325
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No. DMCH/2024/7196

Dated: 26/11/2024

**Supply of items for Donors Refreshment for Blood Centre, Dhubri Medical College & Hospital
on Annual Rate Contract Basis.**

The Principal cum Chief Superintendent, DMC&H hereby invites bids affixing court fee of Rs.8.25(Rupees Eight and Paise Twenty Five) from Firms/Suppliers for **"Donors Refreshment for Blood Centre, Dhubri Medical College & Hospital on Annual Rate Contract Basis."** Interested bidders shall submit their bid in the tender-box during Office hours (10.00 AM –5.00 PM) at the Office of the Principal cum Chief Superintendent, Dhubri Medical College & Hospital, Dhubri, Assam during working days. Tender should be addressed to - The Principal cum Chief Superintendent, Dhubri Medical College & Hospital (DMC&H), R.K. Mission Road, Jhagarpar-783325, Dhubri, Assam.

Sd/-

Principal cum Chief Superintendent
Dhubri Medical College & Hospital
Dhubri (Assam)

Memo No. DMCH/2024/7197-204

Dated: 26/11/2024

1. The ADC (Health), Dhubri
2. The Treasury Officer, Dhubri
3. The DIO, NIC, Dhubri to upload the same in district portal.
4. The DIPRO, Dhubri with a request to publish the same in newspapers i.e. The Assam Tribune, The Sentinel, Asomiya Pratidin, etc.
5. E-copy to WhatsApp group of Tender & Purchase Committee.
6. E-copy to Website, Dhubri Medical College & Hospital.
7. Notice Board
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Sd/-

Principal cum Chief Superintendent
Dhubri Medical College & Hospital
Dhubri (Assam)

Terms & Conditions

Estimated Annual work value	Rs.1,85,000/- (Rupees Three lakhs)
Tender Validity Period	45 days
Period of Contract	The annual rate contract is for a period of one (01) year from the date of issue of award of work and may be extended till new rate contract gets final.
Earnest Money Deposit (EMD)	<i>Rs.3500/- (Rupees Three thousand five hundred only)</i> will be required to be tendered by the bidder. The tender, if not, accompanied by Earnest money will be liable to be summarily rejected. <i>Bidders are required submit their EMD amount of Rs.3500/- in form of Demand Draft in favor of “ HMS of Dhubri Medical College & Hospital”</i> Tenders without EMD will be automatically rejected. No interest will be paid on EMD at the time of refund. If tenderer withdraws his bid within the validity period the EMD shall be forfeited. The EMD of unsuccessful bidders will be returned within 15 days from the date of Award of Contract.
PERFORMANCE SECURITY DEPOSIT	The successful bidder is required to deposit an amount equivalent to 2% of estimated work value in the bank account of <i>“HMS of Dhubri Medical College & Hospital”</i> as security deposit. <i>The amount will be refunded at the end of contract period.</i> No interest will be paid on security deposit amount at the time of refund.
Type of bid packet	Two packet bid. Packet A contains Technical documents and Packet B contains Financial Bid. Both these packets are required to put in a single packet and sealed properly before dropping it into tender box.
TECHNICAL BID	The bidders should furnish the following a) Technical information and undertaking - Annexure - I b) Annual turnover statement of last 3 financial year certified by Chartered Accountant/Auditor in the format at Annexure – II. c) GST Registration Certificate. d) Permanent Account Number (PAN) Card. e) FSSAI License. f) Undertaking as per Annexure – III g) Earnest Money Deposit h) Photostat copy of the bid document along with its Annexures duly sealed and signed by the bidder as an acceptance of Terms & Conditions.

PRICE BID	Prices should be firm and fixed without any variation factor/adjustment and valid for acceptance for a period of 45 days from the date of opening of tender. The price is to be submitted including all taxes, charges or any other expenses that may include in supplying the items to the delivery point i.e Blood Centre, DMC&H.
SUPPLY CONDITIONS	a). Supply Order: Supply order will be placed on the successful bidder at the discretion of the Principal cum Chief Superintendent, DMC&H. Dhubri Medical College & Hospital, Dhubri shall be the sole authority to cancel or amend the order as per requirement, and also to place order for supply of item beyond office hours/holidays/place of supply for which, no additional payment shall be made. The firm should have availability of a responsible person on call on all working days between 08:00 Hrs. to 23.00 Hrs. b). Specifications & Quality: The items supplied by the successful bidder shall be of the best quality. <u>The shelf-life of the supplied items should have minimum 50% from the date of manufacture.</u> c). Delivery Period: Items to be delivered within 4(four) days from the issue of Supply Order. d). Alternative Purchase: If the successful bidder/supplier fails to execute the order within the stipulated time, the Tender Inviting Authority will be at liberty to make alternative arrangement for purchase of the items for which the purchase order has been placed, from any other sources or from the open market, at the risk and cost of the supplier. This would be in addition to all other penalties including forfeiture of security deposit. e). Delivery Point: Items to be delivered at the Blood Centre of DMC&H, Dhubri with an intimation of delivery to The Principal cum Chief Superintendent. No delivery/labour charges will be paid. f). Insurance: The Transit insurance of the materials should be covered by the successful bidder.

TRANSPORT	Transportation by road is the responsibility of the Seller. Any registration/ permits required to be made shall be responsibility of supplier at their cost. Payment of GST on transportation cost is the responsibility of the successful bidder. Norms to be adhered while transporting the material: ➤ The successful bidder shall ensure that the materials are properly and evenly distributed to avoid spillage of materials during transportation or at the handling points. ➤ The successful bidder shall ensure that while transporting the materials, they shall comply with all relevant legislative and regulatory requirements prescribed by the concerned authorities to ensure proper environmental management system. ➤ Trucks engaged to transport the material shall have all the valid documents and the successful bidder shall ensure that material is loaded only to the permissible capacity as per RTO/ Statutory authorities. Overload/ transshipment/ spillage are not permissible. ➤ The successful bidder while transporting the material shall comply with rules & regulations as stipulated by the concerned statutory authorities from time to time. ➤ f) Any damage/ losses due to non-compliance of the rules and regulations will be to the account of the successful bidder
PAYMENT TERMS	1) No Advance payment will be made. 2) Taxes will be deducted as per norms. 3) Payment of bills will depend on the availability of fund and sanctions. 4) Bills in triplicate for the items supplied by the selected firm(s), should be raised. 5) Payment shall be released after it is ensured that the quantity and quality of items supplied are to the entire satisfaction of this office and accepted. If any item is found to be defective, or not of the desired quality, the same shall be replaced immediately, for which no extra payment shall be made. 6) Bank Account details are to be provided along with the original Tax Invoice so that payment can be released through e-payment mode.
INSPECTION:	Inspection of the item will be carried out after receipt of items which will be final and binding by the seller. In case the materials supplied are rejected either fully or partly on account of not meeting specifications, or other reasons, the supplier will have to provide replacement. The freight and incidental charges for return of the rejected materials will have to be borne by the supplier. In case, rejected materials are not collected after receipt of rejection notice, no liability in respect of loss, damage, deterioration, etc. shall lie with Dhubri Medical College & Hospital.
WITHDRAWAL OF TENDER	After submission of tender if it is withdrawn before expiry of validity period, Dhubri Medical College & Hospital can take any one or more of following action(s) without notice: a) Suspension of Tenderer for a period of one years for submission of bids for tenders/contracts with DMC&H. b) Forfeiture of submitted EMD.

RISK PURCHASE	If the successful bidder fails to adhere to quality norms, delivery schedule and other terms & conditions contained in the Purchase Order, Dhubri Medical College & Hospital. Shall have the liberty to procure the ordered items from any alternate source at the successful bidder's risk and cost and successful bidder is liable to make good the loss incurred by DMC&H.
BANNING OF BUSINESS DEALINGS	For evaluation of the Tenders, DMC&H would rely on the documents submitted and declarations made by the tenderer in connection with the Tender. Therefore, DMC&H expects such documents and declarations to be true and authentic. In case it is found, at any stage, that the document(s) submitted and/or the declaration(s) made by the tenderer is/are false, DMC&H reserves its right, notwithstanding any other rights/remedies under the terms and conditions of the tender, to ban business dealings with the tenderer for a period up-to two years.
RESERVATION OF RIGHTS TO REJECT / ACCEPT OFFERS	The Principal cum Chief Superintendent, Dhubri Medical College & Hospital reserves the right to reject or accept any offer/bid in part or full without assigning any reasons, or place order for part or full quantity. The Principal cum Chief Superintendent, Dhubri Medical College & Hospital also reserves the right to cancel the Purchase Enquiry without any discussions / correspondence with the tenderer.
OTHER CONDITIONS	1. At any time prior to date of submission of tender, The Authority may, for any reason or decision, modify the terms & conditions of the tender document by a corrigendum. In order to provide reasonable time to take the amendment into account in preparing their bid, Tender Inviting Authority may or may not, at his discretion, extend the date and time for submission of bids. 2. The Principal cum Chief Superintendent, DMC&H shall be the sole authority to cancel or amend the order, as per requirement, and also to place order for supply of item beyond office hours/holidays of supply for which, no additional payment shall be made. The successful firm shall have the capacity to supply the items on emergency basis. 3. The tendering Firm/Agency/Company shall be bound by the details furnished by him/her to the Dhubri Medical College & Hospital while submitting the tender or at subsequent stage. Upon selection of the tendering Firm/Agency/Company, if at any stage, the documents furnished by him/her is found to be false or the quality of the articles or rates are found of poor quality/different specifications, it would be deemed to be a breach of terms of contract, the contract shall be cancelled at the discretion of competent authority and performance security shall be stand forfeited. 4. The items shall be delivered at the DMC&H, with remaining shelf-life of at least 50% of the stipulated total shelf-life from the date of manufacturing of that product. 5. The selected tendering Firm/Agency/Company shall also provide the name and mobile number of a key person, who can be contacted at any time, even beyond the office hours or holidays. The person should be capable of taking orders and making arrangement for supply of the desired items even on short notice to DMC&H. 6. If at any time during the period of contract, the price of tendered items is reduced or brought down by any law or act of the Central or

		State Govt. or by the tenderer himself, the tenderer shall be morally and statutorily bound to inform DMC&H immediately about such reduction in the contracted prices. 7. The firm shall not assign or sublet the work/job or any part of it to any other person or party without having first obtained permission in writing of DMC&H, which will be at liberty to refuse if thinks fit. The tender is not transferable. Only one tender shall be submitted by one tenderer. 8. In case of breach of any terms and conditions as mentioned in NIT, the Principal cum Chief Superintendent, DMC&H, will have the right to cancel the work order/ job without assigning any reason thereof and nothing will be payable by DMC&H. In that event the security deposit shall also stands forfeited. 9. Delivery of goods shall be made by the supplier within 4(four) days of placing of supply order. In few cases the items are to be delivered at a very short notice i.e. within 24 hours. 10. Order shall be issued to successful bidder on tentative requirement of items, on actual need basis, irrespective of value of the order.
AWARD OF CONTRACT		The bidder should pass in all items of "Eligibility Criteria". Eligible Tenderer shall be awarded the contract. The Principal cum Chief Superintendent of Dhubri Medical College & Hospital reserves the right of negotiation with eligible Tenderer before finalization of tender or contract. The authority reserves the right to reject any or all Bids or accept any Tender in total or in parts without assigning any reason thereof.
SIGNING OF CONTRACT		The successful bidder/s shall be required to execute the Contract Agreement accepting all terms and conditions stipulated herein on a non-judicial stamp paper of Rs. 500/- (Rs. Five Hundred only) within seven days of the issue of the Letter of notification of award. The cost of non-judicial stump paper and any other expenses related to the Contract Agreement has to be borne by the successful bidder only. In the event of failure on the part of the successful bidder to sign the Contract within the period stipulated above, the EMD shall be forfeited and the acceptance of BID shall be considered as cancelled.
SETTLEMENT OF DISPUTES	OF	Any dispute, question, claim or difference arising out of or concerning this tender/ contract between the parties shall be settled through mutual negotiation by the parties and parties shall make all endeavors to settle this matter amicably. In case such amicable settlements is not possible, the parties shall take recourse to the conciliation proceedings for resolving such dispute, , question, claim or differences.
TERMINATION OF CONTRACT	OF	The contract may be terminated by either side with a prior written communication before 45 days.

DETAILS OF ITEMS & SPECIFICATION

Name of Item	Frooti Mango Drink	Frooti Mango Drink	Frooti Mango Drink	Cake
Size	250 ml	200 ml	125 ml	30-40gm
Type	Soft Drink	Soft Drink	Soft Drink	Veg
Manufacturer/Marketed by	Parle Agro India Pvt. Ltd.	Parle Agro India Pvt. Ltd.	Parle Agro India Pvt. Ltd.	Britannia/Parle /Winkies/Sunf east
Packing	Plastic bottle	Tetra Pack	Tetra Pack	

Principal cum Chief Superintendent
Dhubri Medical College & Hospital
Dhubri (Assam)

(To be submit on the letter head of the bidder)
Annexure – I
Cover Page-Technical Information and Undertaking

Sl.No.	Particulars	
Part – I : Bidder Information		
1	Name of Firm/Company/Individual	
2	Official Address With Contact No.	
3	Name and mobile number of a key person, who can be contacted at any time	
Part- II : Documents submitted		
4	Earnest Money Deposit of Rs.3500/- (Rupees Three thousand five hundred)	DD. No..... Rs..... Dt..... Enclosed at Page
5	Annual turnover statement of last 3 financial year certified by Chartered Accountant/Auditor in the format at Annexure – II.	Enclosed at Page :
6	GST Registration Certificate.	Enclosed at Page :
7	Permanent Account Number (PAN) Card.	Enclosed at Page :
8	FSSAI License.	Enclosed at Page :
9	Undertaking as per Annexure – III	Enclosed at Page :
10	Scan copy of the bid document along with its Annexures duly sealed and signed by the bidder.	Enclosed at Page :
11	Bidder if claiming relaxation for EMD under MSME, Certificate of registration under MSME for the item being quoted, Bid Securing Declaration & latest Govt. notification.	Enclosed at Page :

SIGNATURE :
NAME & DESIGNATION :
DATE :
NAME & ADDRESS OF THE FIRM WITH SEAL :

ANNUAL TURNOVER STATEMENT OF THE BIDDER

The Annual Turnover offor the past three years
are given below and certified that the statement are true and correct.

Sl. No.	Financial Year	Turnover in Lakhs
1	2021-22	
2	2022-23	
3	2023-24	

Seal & Signature of Chartered
Accountant/Auditor
Date :

To be submit on the letter head of the bidder)

Annexure – III

UNDERTAKING BY BIDDER

To,
The Principal Cum Chief Superintendent
Dhubri Medical College & Hospital
Dhubri-Assam

Tender No.....
For Supply of

Sir,

1) I, Sri..... on behalf of M/s.....
..... having registered office at, do hereby declared that I
have gone through the terms and conditions mentioned for the above and undertake to comply
with all tender terms and conditions. The rates quoted by me/us are valid and binding on me/us for
acceptance from the date of award of contract to us.

2) We agree to the conditions of the tender under which the Earnest Money Deposit.

3) The Tender Inviting Authority has the right to accept or reject any or all the tenders
without assigning any reason.

4) We understand all the terms & conditions of the contract and bind myself/ourselves to
abide by them.

5) We hereby declare that there is no vigilance/CBI or court case pending/contemplated
against us at the moment.

SIGNATURE :
NAME & DESIGNATION :
DATE :
NAME & ADDRESS OF THE FIRM WITH SEAL :

Format for submission of Financial Bid

GeM Bid No.....

Name of Bidder

No.	Item	Size	Unit	Rate	GST	Net Price
1	Frooti Mango Drink	250ml	Each plastic bottle			
2	Frooti Mango Drink	200ml	Each Tetra Pack			
3	Frooti Mango Drink	125ml	Each Tetra Pack			
4	Cake	30-40gm	Each Pack			

SIGNATURE

NAME & DESIGNATION

DATE

NAME & ADDRESS OF THE FIRM WITH SEAL